

General Conditions of Registration

7 March 2025 updates

1. Subject

The following General Conditions of Registration (hereafter referred to as "Conditions") represent the terms and conditions of Registration of Users interested in purchasing philatelic and numismatic products of the Vatican City State offered by the Philatelic and Numismatics Marketing & Sales Department (hereafter referred to as "CFN") via the official website www.cfn.va (hereafter referred to as "Site").

2. Registration

2.1 So to access the services offered by the CFN, the User will have to complete the on-line Registration process, providing all up-to-date, complete and true information as requested. This procedure also includes a subsequent "visual" recognition of the user through photos and videos.

2 (*bis*). Registration of new Users

2 (*bis*).1 The Registration procedure is only reserved to Users already registered in the CFN archives holding the requested credentials (customer code number and email address).

2 (*bis*).2 Registration of new Users will be possible at a later stage.

3. Registration requirements

3.1 Only one Registration is allowed per natural or legal person.

3.2 Registration is reserved only for natural persons of full age (over 18 years) and for individuals constituted as legal persons.

3.3 Registration is free and does not imply to purchase any philatelic and/or numismatic products of the Vatican City State for sale at CFN.

4. Registration process

4.1 The User will have to fill up the form at the address <https://anagrafica.cfn.va/> providing the data requested, so to register.

4.2 The Registration documents must be clear, legible and valid. Otherwise, we shall reject the registration.

4.3 Once the Registration Form has been completed, the User will be requested to complete the video recognition phase correctly and in accordance with the following instructions.

4.4 To register, the User will have to be equipped with a device (such as a personal computer or smartphone) with webcam and make sure to be in a well-lit place. So to start the procedure, he will then have to click on the "start validation" button. Next, by clicking on the "take photo" button, the first photo (face of the user and front of the document) will be taken and at the same time the video recording will be started. Clicking a second time on the "take photo" button, it will be taken the next photo (user's face and back of the document) which will stop the videorecording.

Recording will be active for a maximum of 30 seconds. The User will have to repeat the procedure in case of absence of the second photo shot. It is recommended to wait three seconds from the first shot and then click a second time on the "take photo" button. Before clicking on the "send validation" button it is recommended to check the quality of the images and in case they are not clear, repeat the operation by clicking on the button "reset photos".

4.5. Facial recognition must clearly match the document shown. If not, the recognition cannot be considered completed and Registration will be refused.

4.6 The identification document attached upon Registration and that used during the video recognition phase will have to be the same. The user will have to show the identification document on both sides, front and back, showing face to the camera. Otherwise, Registration will be refused.

4.7 The videorecording showing the tax identification number instead of the identification document or showing a photocopy of the identification document instead of the original document, will not count.

4.8 The completed Registration will be confirmed via e-mail to the same email address used for the process.

5. Obligations

5.1 The User guarantees the veracity, completeness and authenticity of the data provided.

5.2 The User is also required to report promptly any change in the personal data details required for Registration by notifying the Customer Service - CFN to the email address anagrafichecfn.economia@scv.va for the Italian language and to cfn.registration@scv.va for all other languages.

5.3 The credentials allowing access to the customer's account are strictly personal and may not be transferred to third parties.

6. Access to sales services

6.1 Access to the sales services of philatelic and numismatic products of the City State offered by CFN is reserved for registered Users only.

6.2 The CFN may apply specific conditions of sale for collectors or for retailers, wholesalers or other entities (however regularly registered) who intend to purchase the products of CFN for the purpose of subsequent resale.

6.3 The CFN may suspend or disable the Registration area or other areas of the site without notice and/or liability to the User or third parties.

7. Checks and inspections

7.1 The CFN may carry out periodic checks on the completeness, veracity and conformity of the data provided by registered Users, requiring (if necessary) additional documentation.

7.2 During inspections, the CFN may temporarily suspend access to services available for registered Users whose information is being verified.

7.3 Failure of the inspections leads to deletion of the User's Registration, without notice.

8. Deletion or suspension of the Registration

8.1 The CFN may refuse, suspend or delete a User's Registration, at its sole discretion and without prior notice.

8.2 The CFN also suspends or cancels a Registration, without prior notice, in case of:

1. Incomplete, false or incorrect information;
2. Failure to update the status of the data provided;
3. Breach of these terms;
4. Abnormal and non-compliant behavior with the regulations and policies of the CFN, related to the purchase of products sold through the Site.

8.3 The User may request cancellation of the Registration at any time and for every reason by notifying the Customer Service - CFN to the email address anagrafichecfn.economia@scv.va for the Italian language and to cfn.registration@scv.va for all other languages.

8.4 Suspension and/or deletion of the Registration may result in the loss of access to the services reserved for registered Users as offered by the CFN:

(i) the loss of access will be temporary in case of suspension of Registration (from the moment of suspension to the moment of reactivation of the Registration);

(ii) the loss of access will be permanent in case of deletion of Registration.

9. Changes to the Terms and Conditions

The applicable General Registration Conditions are those in force at the time of Registration. The CFN may modify the General Conditions of Registration at any time. Possible changes and/or new conditions will be valid from their release date on the website. User is invited to periodically visit the website page for updates.

10. Liability and release

10.1 The CFN does not guarantee the veracity of the information provided by registered Users and is not responsible for any direct and indirect damage resulting from the misuse of such information by Users.

10.2 The User (natural person of legal age or legal constituted and active person) assumes full and exclusive responsibility for any damage that may be caused as a result of activities related to the purchase (and resale) of philatelic and numismatic goods, caused directly and indirectly by the User or in the case of a legal person, by its own staff to third parties. He also guarantees and retains the CFN and the Governatorate of the Vatican City State from any claim arising from the breach of these applicable legal conditions or regulations or in any way connected to it, that in this sense may be made against him by third parties.

11. Personal Data Protection

The data recorded by the User during the Registration and Recognition stages will be treated by the current Vatican legislation (General Regulation on the protection of personal data, Decree N. DCLVII of 30.04.2024).

12. Governing Law and Jurisdiction

These Conditions will be regulated by the provisions being observed in the Vatican City State. The Vatican City State Court will have exclusive jurisdiction over any disputes relating to the above.

13. Acceptance of the Terms

By completing the Registration process, the User declares to have read, understood and agreed to these General Conditions of Registration.